

**Academy of Driving  
Motor Vehicle Center  
4733 E Broadway Blvd, Tucson, Az 85711**

**Phone (520)750-7572**

**Fax (520) 750-0763**

[www.btwenrollment@gmail.com](mailto:www.btwenrollment@gmail.com)

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Thank you for requesting information on our driver education programs. We hope the following will answer all of your questions.

**About the Academy of Driving**

The Academy of Driving was founded in 1990 and has become the leading driving school in the Tucson area. Our goal is to teach the theory and practical skills required to learn how to drive in today's fast and complex driving environment.

**High Quality Instruction**

Our Traffic Trainers are carefully selected and have a genuine interest in road safety with a background in transportation education. They are fingerprinted and screened by the Department of Public Safety and the F.B.I. In addition to passing a Motor Vehicle Division examination, they have successfully completed the Academy's extensive training program.

**Equipment**

Our vehicles are automatic, have an extra brake and mirror for the trainers and have a sign on top and the back window that alerts others to the student drivers.

If you, have any questions regarding our program, please call (520) 748-2102 Monday through Friday, 9:00am to 5:00pm

## **BEHIND-THE-WHEEL SESSIONS**

At the classroom session, students will receive a schedule for their behind-the-wheel sessions. Students will have two **weekdays** following the receipt of their schedule to make any changes. After two **weekdays**, any schedule changes will be subject to the following fees:

Each session changed- more than 1 week's notice	<b>\$40.00</b>
Each session changed – less than 1 week's notice	<b>\$75.00</b>

**By signing up and paying for our class, it is understood the you agree to pay the reschedule fee for any changes made to the student's driving schedule per the above policy.**

X \_\_\_\_\_

For all behind-the-wheel sessions, the student must have with him/her a valid Arizona instruction permit. Permits are available at our Motor Vehicle Center at 4733 E. Broadway or any MVD office. Certain restrictions apply.

If the student fails to show up at his/her scheduled time, or does not have his/her instruction permit, the above reschedule fees will apply.

You may request a waiver of these fees for valid reasons (i.e medical emergency, or death in the family) by sending to our office a request in writing specifying the reasons for changing/missing your appointment. The request must be signed by a parent/legal guardian. If you are not able to attend class because of a valid reason, please contact the Academy of Driving to let us know in advance of your absence.

Our vehicles are maintained to the highest standard and regularly serviced. Nevertheless, we cannot avoid unforeseen mechanical problems which may occur from time to time. If this should affect your behind-the-wheel training you will be notified as soon as possible and your session will be rescheduled.

## **HOW TO SIGN UP**

1. Please call our office at (520) 748-2102 to make sure there is still space available. Space is on a first come first serve basis.
2. Complete the enclosed registration form. Make a copy for your records and mail the form and payment to our office



**PAYMENT**

\_\_\_ Check for \$ \_\_\_\_\_ is enclosed.

\_\_\_ Please bill my VISA OR MASTER CARD FOR \_\_\_\_\_

Name on card \_\_\_\_\_

Card# \_\_\_\_\_ Exp: \_\_\_\_\_

3 digit Security Code (on back of card) \_\_\_\_\_ Date \_\_\_\_\_

Signature: \_\_\_\_\_

**AVAILABILITY FOR BEHIND-THE-WHEEL LESSONS**

Behind-the-wheel lesson are normally spread out during the month following your classroom session. However, if you limit your availability, it may take longer than a month to complete all four sessions. Please indicate below the times **when you are available for these lessons**. Complete as may times that apply. Please give us at least a 5 hour window

Monday \_\_\_\_\_ Any time, or indicate time: \_\_\_\_\_

Tuesday \_\_\_\_\_ Any time, or indicate time: \_\_\_\_\_

Wednesday \_\_\_\_\_ Any time, or indicate time: \_\_\_\_\_

Thursdays \_\_\_\_\_ Any time, or indicate time: \_\_\_\_\_

Friday \_\_\_\_\_ Any time, or indicate time: \_\_\_\_\_

Saturday \_\_\_\_\_ Any time, or indicate time: \_\_\_\_\_

Sunday \_\_\_\_\_ Any time, or indicate time: \_\_\_\_\_

I am **NOT** available on the following days (vacations, appointments, etc)

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**Academy use only**

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